

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

| S. No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|--------|---|--|---|
| 1.1 | Particulars of its organisation, functions and duties [Section 4(1)(b)(i)] | (i) Name and address of the Organization | Fully met ANNEXURE – I |
| | | (ii) Head of the organization | Fully met ANNEXURE -II |
| | | (iii) Vision, Mission and Key objectives | Fully met ANNEXURE -III |
| | | (iv) Function and duties | Fully met ANNEXURE – IV |
| | | (v) Organization Chart | Fully met ANNEXURE –V |
| | | (vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met |

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| | | | |
| 1.2 | Power and duties of its officers and employees [Section 4(1) (b)(ii)] | (i) Powers and duties of officers (administrative, financial and judicial) | Fully Met ANNEXURE -VI |
| | | (ii) Power and duties of other employees | Fully Met ANNEXURE -VI |
| | | (iii) Rules/ orders under which powers and duty are derived and | Fully Met ANNEXURE -VI |
| | | (iv) Exercised | Fully Met ANNEXURE -VI |
| | | (v) Work allocation | Fully Met ANNEXURE -VI |
| 1.3 | Procedure followed in decision making process [Section 4(1)(b)(iii)] | (i) Process of decision making Identify key decision making points | Fully Met ANNEXURE -VII |
| | | (ii) Final decision making authority | Fully Met ANNEXURE -VII |
| | | (iii) Related provisions, acts, rules etc. | Fully Met ANNEXURE -VII |
| | | (iv) Time limit for taking a decisions, if any | Fully Met ANNEXURE -VII |
| | | (v) Channel of supervision and accountability | Fully Met ANNEXURE -VII |
| 1.4 | Norms for discharge of functions [Section 4(1)(b)(iv)] | (i) Nature of functions/ services offered | Fully Met ANNEXURE -VIII |
| | | (ii) Norms/ standards for functions/ service delivery | Fully Met ANNEXURE -VIII |
| | | (iii) Process by which these services can be accessed | Fully Met ANNEXURE -VIII |
| | | (iv) Time-limit for achieving the targets | Fully Met ANNEXURE -VIII |
| | | (v) Process of redress of grievances | Fully Met ANNEXURE -VIII |
| 1.5 | Rules, regulations, | (i) Title and nature of the record/ manual /instruction. | Fully Met |

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| | instructions manual and records for discharging functions [Section 4(1)(b)(v)] | | ANNEXURE -IX |
| | | (ii) List of Rules, regulations, instructions manuals and records. | Fully Met ANNEXURE -IX |
| | | (iii) Acts/ Rules manuals etc. | Fully Met ANNEXURE IX |
| | | (iv) Transfer policy and transfer orders | Fully Met ANNEXURE -IX |
| 1.6 | Categories of documents held by the authority under its control [Section 4(1)(b) (vi)] | (i) Categories of documents | Fully Met ANNEXURE -X |
| | | (ii) Custodian of documents/categories | Fully Met ANNEXURE -X |
| 1.7 | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)] | (i) Name of Boards, Council, Committee etc. | Fully Met ANNEXURE –XI |
| | | (ii) Composition | Fully Met ANNEXURE - XI |
| | | (iii) Dates from which constituted | Fully Met ANNEXURE - XI |
| | | (iv) Term/ Tenure | Fully Met ANNEXURE - XI |
| | | (v) Powers and functions | Fully Met ANNEXURE - XI |
| | | (vi) Whether their meetings are open to the public? | Fully Met ANNEXURE - XI |
| | | (vii) Whether the minutes of the meetings are open to the public? | Fully Met ANNEXURE - XI |
| | | (viii) Place where the minutes if open to the public are available? | Fully Met ANNEXURE – XI |

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| 1.8 | Directory of officers and employees [Section 4(1) (b) (ix)] | (i) Name and designation | Fully Met https://iihr.res.in/telephone-directory-final-2016 |
| | | (ii) Telephone , fax and email ID | Fully Met https://iihr.res.in/telephone-directory-final-2016 |
| 1.9 | Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)] | (i) List of employees with Gross monthly remuneration | Fully Met ANNEXURE –XII |
| | | (ii) System of compensation as provided in its regulations | not met- Not applicable will be treated as fully met |
| 1.10 | Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)] | (i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority | Fully Met https://iihr.res.in/contact-us |
| | | (ii) Address, telephone numbers and email ID of each designated official. | Fully Met https://iihr.res.in/contact-us |
| 1.11 | No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2)) | No. of employees against whom disciplinary action has been | Fully Met |
| | | (i) Pending for Minor penalty or major penalty proceedings | ANNEXURE – XIII |
| | | (ii) Finalised for Minor penalty or major penalty proceedings | Fully Met ANNEXURE – XIV |
| 1.12 | Programmes to advance | (i) Educational programmes | not met- Not applicable will be treated as fully met |

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| | understanding of RTI (Section 26) | (ii) Efforts to encourage public authority to participate in these programmes | not met- Not applicable will be treated as fully met |
| | | (iii) Training of CPIO/APIO | Fully Met ANNEXURE – XV |
| | | (iv) Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met https://iihr.res.in/rti |
| 1.13 | Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013] | | Fully Met ANNEXURE – XVI |

2. Budget and Programme

| S. No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|--------|---|--|--|
| 2.1 | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)] | (i) Total Budget for the public authority | Fully Met ANNEXURE – XVII |
| | | (ii) Budget for each agency and plan & programmes | Fully Met ANNEXURE – XVIII |
| | | (iii) Proposed expenditures | |
| | | (iv) Revised budget for each agency, if any | |
| | | (v) Report on disbursements made and place where the related reports are available | |
| 2.2 | Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012) | (i) Budget | not met- Not applicable will be treated as fully met/partially met |
| | | (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit | not met- Not applicable will be treated as fully met/partially met |
| | | (iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and | Fully Met ANNEXURE – XIX |

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| | | d) The rate /rates and the total amount at which such procurement or works contract is to be executed. | |
| 2.3 | Manner of execution of subsidy programme [Section 4(i)(b)(xii)] | (i) Name of the programme of activity | not met- Not applicable will be treated as fully met |
| | | (ii) Objective of the programme | not met- Not applicable will be treated as fully met |
| | | (iii) Procedure to avail benefits | not met- Not applicable will be treated as fully met |
| | | (iv) Duration of the programme/ scheme | not met- Not applicable will be treated as fully met |
| | | (v) Physical and financial targets of the programme | not met- Not applicable will be treated as fully met |
| | | (vi) Nature/ scale of subsidy /amount allotted | not met- Not applicable will be treated as fully met |
| | | (vii) Eligibility criteria for grant of subsidy | not met- Not applicable will be treated as fully met |
| | | (viii) Details of beneficiaries of subsidy programme (number, profile etc) | not met- Not applicable will be treated as fully met |
| 2.4 | Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] | (i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Not met -Not applicable will be treated as fully met |
| | | (ii) Annual accounts of all legal entities who are provided grants by public authorities | Not met -Not applicable will be treated as fully met |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)] | (i) Concessions, permits or authorizations granted by public authority | Not met -Not applicable will be treated as fully met |
| | | (ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations | Not met -Not applicable will be treated as fully met |

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| | | d) Date of award of concessions /permits of authorizations | |
| 2.6 | `CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | Fully Met ANNEXURE -XX |

3. Publicity Band Public interface

| S. No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|--------|---|--|--|
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | Arrangement for consultations with or representation by the members of the public | |
| | | (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | |
| | | (ii) Arrangements for consultation with or representation by | |
| | | a) Members of the public in policy formulation/ policy implementation | |
| | | b) Day & time allotted for visitors | |
| | | c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | |
| | | Public- private partnerships (PPP) | |
| | | (i) Details of Special Purpose Vehicle (SPV), if any | |
| | | (ii) Detailed project reports (DPRs) | |
| | | (iii) Concession agreements. | |
| | | (iv) Operation and maintenance manuals | |
| | | (v) Other documents generated as part of the implementation of the PPP | |
| | | (vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | |
| | | (vii) Information relating to outputs and outcomes | |
| | | (viii) The process of the selection of the private sector party (concessionaire etc.) | |
| | | (ix) All payment made under the PPP project | |

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| 3.2 | Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)] | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year | |
| | | (ii) Outline the Public consultation process | |
| | | (iii) Outline the arrangement for consultation before formulation of policy | |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | Use of the most effective means of communication (i) Internet (website) | Fully Met https://iihr.res.in |
| 3.4 | Form of accessibility of information manual/ handbook [Section 4(1)(b)] | Information manual/handbook available in (i) Electronic format | Fully Met ANNEXURE – XXI |
| | | (ii) Printed format | Fully Met ANNEXURE – XXII |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)] | List of materials available (i) Free of cost | Fully Met ANNEXURE-XXIII |
| | | (ii) At a reasonable cost of the medium | |

4. E. Governance

| S.No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|-------|---|--|--|
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | (i) English | Fully Met ANNEXURE – XXIV |
| | | (ii) Vernacular/ Local Language | Fully Met ANNEXURE – XXV |
| 4.2 | When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013] | Last date of Annual updation | Fully Met ANNEXURE – XXVI |
| 4.3 | Information available in electronic form [Section 4(1)(b)(xiv)] | (i) Details of information available in electronic form | Fully Met https://iihr.res.in/report-s |
| | | (ii) Name/ title of the document/record/ other information | Fully Met https://iihr.res.in/report-s |
| | | (iii) Location where available | Fully Met https://iihr.res.in/report-s |
| 4.4 | Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)] | (i) Name & location of the faculty | Fully Met https://iihr.res.in.in (ICAR-IIHR Website) |
| | | (ii) Details of information made available | Fully Met XXVII https://iihr.re |

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| | | | s.in/rti |
| | | (iii) Working hours of the facility | |
| | | (iv) Contact person & contact details (Phone, fax email) | Fully Met https://iihr.res.in/contact-us |
| 4.5 | Such other information as may be prescribed under section 4(i) (b)(xvii) | (i) Grievance redressal mechanism | Fully Met XXVIII |
| | | (ii) Details of applications received under RTI and information provided | |
| | | (iii) List of completed schemes/ projects/ Programmes | |
| | | (iv) List of schemes/ projects/ programme underway | |
| | | (v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | |
| | | (vi) Annual Report | Fully Met https://iihr.res.in/annual-reports |
| | | (vii) Frequently Asked Question (FAQs) | Fully Met https://iihr.res.in/faq |
| | | (viii) Any other information such as a) Citizen's Charter | Fully Met https://iihr.res.in/citizensclients-charter |
| | | b) Result Framework Document (RFD) | Fully Met https://iihr.res.in/r-f-d |
| | | c) Six monthly reports on the | |
| | | d) Performance against the benchmarks set in the Citizen's Charter | |

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| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | (i) Details of applications received and disposed | Fully Met ANNEXURE-XXIX |
| | | (ii) Details of appeals received and orders issued | |
| 4.7 | Replies to questions asked in the parliament [Section 4(1)(d)(2)] | Details of questions asked and replies given | Fully Met ANNEXURE-XXX |

5. Information as may be prescribed

| S. No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|--------|--|--|--|
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | (i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met ANNEXURE-XXXI |
| | | (ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out | |
| | | (iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers | |
| | | (iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers | |
| | | (v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers | |

6. Information Disclosed on own Initiative

| S. No. | Item | Details of disclosure | Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met) |
|--------|---|--|--|
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India) | <p>(i) Whether STQC certification obtained and its validity. In Process</p> <p>(ii) Does the website show the certificate on the Website? NO</p> | Fully Met |

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| ANNEXURE - I | ICAR-Indian Institute of Horticultural Research Hesaraghatta Lake Post, Bengaluru - 560089 |
| ANNEXURE – II | Dr.M.R.Dinesh DIRECTOR |

Annexure – III

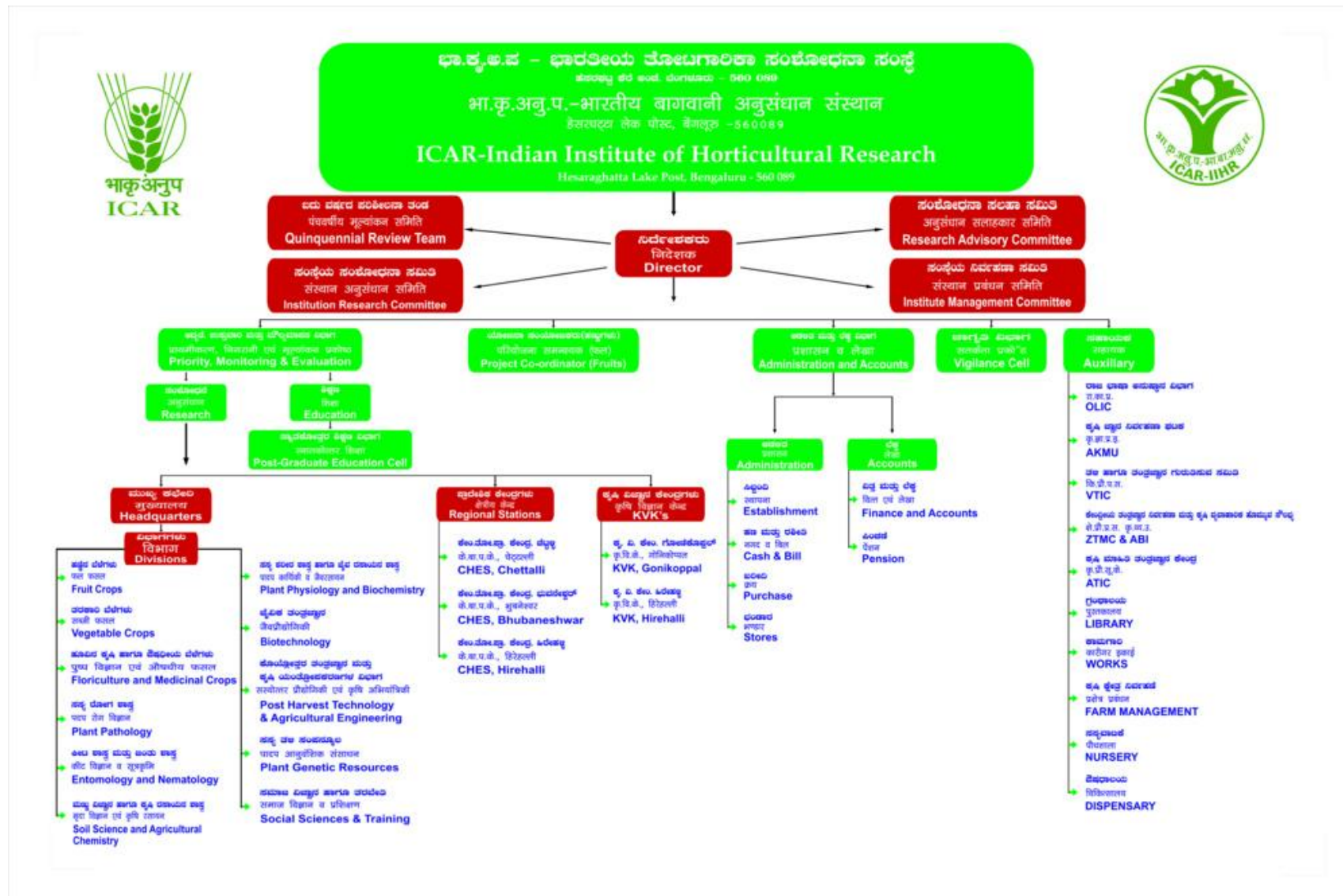
Vision, Mission and Key objectives

- To undertake basic and applied research for developing strategies to enhance productivity and utilization of tropical and sub-tropical horticulture crops viz., fruits, vegetables, ornamentals, medicinal and aromatic plants and mushrooms.
- To serve as a repository of scientific information relevant to horticulture.
- To act as a centre for training for up gradation of scientific manpower in modern technologies for horticulture production and
- To collaborate with national and international agencies in achieving the above objectives.

ANNEXURE – IV

- Horticulture Research and Education

Organization Chart



**ICAR- INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU -560089**

F.No.12-13/05-Estt-

6384. 410

Dated: June 2015


OFFICE ORDER

With reference to Council letter No.6(1)/95-CDN (A&A) (Pt.I) dated: 12.03.2013 and in exercise of the powers delegated to Director in the capacity of Heads of Department under the relevant provisions of the Rules in wider public interest, the undersigned is pleased to re-delegate the following powers to the regular Heads of Divisions of IIHR, Bengaluru and modify the SL.No.09 of the Office Order issued vide No. 3-17/06/Estt dated: 23.03.2010 as follows :-

| SL.No. | Nature of Power | Delegation made and general condition, if any |
|--------|---|--|
| 1. | Purchase of working stores, chemicals, glasswares, woks, plant and equipments, insecticides including consumables for research work | Rs.50000/- in each case – subject to observance of codal formalities and instructions issued by GOI/ICAR from time to time and further subject to availability of funds. |

The above mentioned power will be exercised subject to any restrictions, rules/orders/directions that may be issued from time to time by the Government of India/ICAR/undersigned. The Heads of Divisions are requested to maintain Budget Control Register & Monthly Expenditure should be reconciled with Audit Section.

This supersedes all earlier orders issued on this subject.


(T.MANJUNATHA RAO)
DIRECTOR (ACTING)

Distribution :

1. The All Heads of Division, IIHR, Bengaluru
2. The Finance and Accounts Officer, IIHR, Bengaluru
3. The AAO's (Est-I, II, III), IIHR, Bengaluru

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**INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
(I.C.A.R.)
HESSARAGHATTA LAKE POST, BANGALORE – 560 089**

F.No. 3-17/06.Est.

24782

Dated: 01st February, 2013

OFFICE ORDER

6

In exercise of the powers delegated to the Director in the capacity of Head of Department under Para 2 of the ICAR letter No.11(4)/75-Edn.(A&A) dated 1.4.1977, the undersigned is pleased to re-delegate the following Financial powers to be exercised by the Heads of the Regional Stations viz. CHES, Bhubaneswar and CHES, Chethalli, under the relevant provisions of the Rules in wider public interest and for smooth & efficient functioning of the station, with immediate effect and until further orders.

| Sl.No. | Nature of Power | Present | Enhanced delegation |
|--------|--|---|---|
| 1. | Maintenance and ordinary repairs of office buildings and staff quarters etc. owned by the Institute. | Rs.20,000/- per annum | Rs.50,000/- per annum |
| 2. | Purchase of working stores, chemicals, equipments, insecticides, fertilizers etc. | Upto Rs.25,000/- only in each case subject to observance of all codal formalities | Upto Rs.50,000/- only in each case subject to observance of all codal formalities |

The above mentioned powers will be exercised subject to availability of budget allocation and any restrictions, rules/orders/directions that may be issued from time to time by the Govt. of India/ICAR/undersigned. The Heads of CHES are requested to maintain Budget Appropriation & Expenditure Register & Monthly Expenditure should be reconciled with Audit Section at IIHR HQrs, Bangalore.

This supersedes all earlier orders issued on this subject.


(A.S.SIDHU)
DIRECTOR

Distribution:

1. The Heads of Regional Station of IIHR (CHES, Chettalli, and CHES, Bhuvaneshwar).
2. The CFAO, IIHR, Bangalore.
3. The AAOs, IIHR, Bangalore.
4. Guard file

ICAR - INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU - 560 089

F.No.12-13/05/Estt-I/99

Dated: 15.11.2017

OFFICE ORDER

In pursuant O.O. No. F.6(1)/06-CDN(A&A) dated 14th March, 2013 of council to felicitate smooth functioning of Externally Funded Projects from (i) National & International Agencies; (ii) Projects funded by the Private Sector; (iii) Consultancy Projects (training, consultancy, contract research, etc.); (iv) ICAR Projects such as Revolving Fund Schemes and NICRA the undersigned is pleased to re-delegate the following administrative & financial powers to the Principal Investigators (PIs) of this Institute with immediate effect and until further orders.

| Sl. No. | Nature of Power | Delegation made and general condition, if any |
|---------|--|---|
| i) | Engagement of approved staff approved under the project | Full Powers |
| ii) | Procurement of goods/equipments approved under the project | Full Powers |
| iii) | Management of consultancies, approved under the Project | Full Powers |
| iv) | Civil/Electrical Works (Capital items) approved under the project | Full Powers |
| v) | Management of project staff including their TA/DA and Leave (including self). However, PIs would have to inform the Director of the Institute in his / her own case of TA / Leave. | |

- 2) The PIs would follow all the codal formalities and procedures at the ICAR Institutes and process all proposals through administration and finance and audit wings of the Institute.
- 3) Physical and financial progress / achievement of the projects will be monitored by the Director during the Annual IRC meetings.



(M.R. DINESH)
DIRECTOR

Distribution:

1. All the PIs / Co-PIs.
2. The Project Coordinator (Fruits), IIHR.
3. The CAO, IIHR.
4. The CFAO, IIHR.
5. The AAO (C&B), IIHR.
6. The AAO (SP), IIHR.
7. The Chairman (AKMU), IIHR.
8. Guard file.

**ICAR- INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU-560 089**

F. No.3-17/06-Estt-I -7152-57

Dated: 09th August, 2017

OFFICE ORDER

In exercise of the powers delegated to the Director in the capacity of Head of Department under Para 2 of the ICAR letter No.11(4)/75-Ed. (A&A) dated: 01.04.1977, the undersigned is pleased to re-delegate the following Financial powers to be exercised by the Head of the Regional Station viz., CHES, Bhubaneshwar under the relevant provisions of the Rules in wider public interest and for smooth & efficient functioning of the station, with immediate effect and until further orders.

| Sl. No. | Nature of Powers | Present (in Rs.) | Proposal (in Rs.) |
|---------|---|----------------------|----------------------|
| 1. | Maintenance and ordinary repairs of office buildings, staff quarters etc., owned by the Institute and petty works in each case | 50,000/- | 1,50,000/- |
| 2. | Purchase of working Stores, Chemicals, Equipments Insecticides, Fertilizers etc., each case | 50,000/- | 1,50,000/- |
| 3. | Power of incurring contingent expenditure in general a. Recurring each case b. Non recurring each case | 2,000/- 5,000/- | 10,000/- 15,000/- |
| 4. | Maintenance and upkeep of Vehicles. Repairs to plant & machinery equipments, tractors, pump set. | 25,000/- 50,000/- | 50,000/- 50,000/- |
| 5. | Participation in exhibitions and demonstration of research activities:- a) District level and other exhibition in each case b) Other state level exhibitions in each case | 500/- 1,000/- | 5,000/- 15,000/- |

The above mentioned powers will be exercised subject to availability of budget allocation and any restrictions, rules / orders / directions that may be issued from time to time by the Govt. of India / ICAR / undersigned. The Head of Station is requested to maintain Budget Approximation & Expenditure Register & Monthly Expenditure should be reconciled with Audit Section at IIHR Headquarter, Bengaluru.

This Supersedes all earlier orders issued on this subject.


(M.R.DINESH)
DIRECTOR

Distribution:

1. The Head, CHES, Bhubaneshwar.
2. The CFAO, IIHR, Bengaluru.
3. The AAOs, IIHR, Bengaluru
4. Guard file.


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ICAR - INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU - 560 089

F.No. 3-17/06-Estt-2837-42

Dated: 17th May, 2017

OFFICE ORDER

23

In exercise of the powers delegated to the Director in the capacity of Head of Department under Para 2 of the ICAR letter No. 11(4)/75-Ed.(A&A) dated 01.04.1977, the undersigned is pleased to re-delegate the following Financial powers to be exercised by the Head of the Regional Station viz., CHES, Chettalli under the relevant provisions of the Rules in wider public interest and for smooth & efficient functioning of the station, with immediate effect and until further orders.

| Sl. No. | Nature of powers | Present In Rs. | Proposal In Rs. |
|---------|--|----------------------|----------------------|
| 1. | Maintenance and ordinary repairs of office buildings, staff quarters etc., owned by the Institute and petty works in each case | 50,000/- | 1,50,000/- |
| 2. | Purchase of working stores, chemicals, equipments insecticides, fertilizers etc., each case | 50,000/- | 1,50,000/- |
| 3. | Power of incurring contingent expenditure in general a) Recurring each case b) Non recurring each case | 2,000/- 5,000/- | 10,000/- 15,000/- |
| 4. | Maintenance and upkeep of vehicles Repairs to plant & machinery equipments, tractors, pump set etc. | 25,000/- 50,000/- | 50,000/- 50,000/- |
| 5. | Participation in exhibitions and demonstration of research activities a) District level and other exhibitions in each case b) Other state level exhibitions in each case | 500/- 1,000/- | 5,000/- 15,000/- |

The above mentioned powers will be exercised subject to availability of budget allocation and any restrictions, rules / orders / directions that may be issued from time to time by the Govt. of India / ICAR / undersigned. The Head of Station is requested to maintain Budget Approximation & Expenditure Register & Monthly Expenditure should be reconciled with Audit Section at IIHR Headquarter, Bengaluru.

This supersedes all earlier orders issued on this subject.


DIRECTOR

o/c.

Distribution:

1. The Head, CHES, Chettalli - 571 248.
2. The FAO, IIHR.
3. The AAOs, IIHR.
4. Guard file.

ANNEXURE -VII

Procedure followed in decision making process

The procedure indicated in Manual of Office Procedure (MOP) for decision making is complied with in the Indian Council of Agricultural Research. Accordingly, Asst. Administrative Officer takes action with the help of staff (Assistant, UDC and LDC) posted in his Section in accordance with the departmental instructions prescribing the level of final disposal and channel of submission for each category of cases. The Asst. Administrative Officer submits the file to Chief Administrative Officer through Administrative Officer and Chief Administrative Officer in turn forwarded for pre-audit concurrence on receipt file from CFAO, CAO / HOD submits the file for Approval/ Sanction. of Director. All cases to be submitted to Council are routed through Director, ICAR- IHR, Bengaluru

ANNEXURE –VIII

Norms for discharge of functions

Efforts are made to deal with the cases as expeditiously as possible in accordance with the rules, regulations and other instructions issued from time to time. The time schedule for disposing of some of the cases is defined in the relevant rules/instructions

ANNEXURE –IX

Rules, regulations, instructions manual and records for discharging functions

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

- Establishment & Administration Manual
- Fundamental Rules & Supplementary Rules (General Rules)
- Fundamental Rules & Supplementary Rules (Traveling Allowance Rules)
- Fundamental Rules & Supplementary Rules (Leave Rules)
- General Financial Rules
Delegation of Financial Powers Rules
- Pension Rules
- Seniority & Promotion Rules
- Manual of Office Procedure
- Conduct Rules
- House Building Rules
- CCS (CCA) Rules
- Brochure on Verification of Character & Antecedents
- Instructions, guidelines etc. issued by the Department of Personnel & Training, Ministry of Finance etc. from time to time.
- Rules and Bye-laws of the ICAR Society
- Delegation of Powers
- ARS Rules
- Handbook on Technical Service Rules
- Recruitment Rules framed for different posts in ICAR
- Seniority Lists in respect of various cadres / posts

ANNEXURE –X

Categories of documents held by the authority under its control

(I) There are various Divisions/Sections/Units in the IIHR .Each Div/Sec/Units have the file, documents /records relating to their respective Sections along with the references and the correspondence

(II) Respective Heads of Division/ CAO/CFAO/AO/AAO's & Dealing Assistant of Section.

ANNEXURE –XI

Boards, Councils, Committees and other Bodies constituted as part of the Public Authority

भा.कृ.अनु.प.-भारतीय बागवानी अनुसंधान संस्थान, बेंगलूरु
ICAR-Indian Institute of Horticultural Research, Bengaluru

फा. सं/ नि.स./निदे./ नो.अ.सूची/2018-19/
F.No./PA/Dir./Nod.List/2018-19/

दिनांक: 29 मार्च 2018
Dated: 29 March 2018

कार्यालय आदेश/Office Order

अधोहस्ताक्षरित द्वारा संस्थागत गतिविधियों के लिए वर्ष 2018-19 के लिए तत्काल प्रभाव से संस्थान के निम्नलिखित सदस्यों तथा भा.कृ.अनु.प.-भा.वा.अ.सं. की विभिन्न इकाइयों के प्रभारी अधिकारियों का सहर्ष पुनर्गठन किया जाता है।

The undersigned is pleased to associate the following members of the institute as well as Officer in-charge of various units of ICAR - IIHR towards institute building activities for the year 2018-19 with immediate effect.

1. कृषि ज्ञान प्रबंधन इकाई के नोडल अधिकारी / Nodal Officer for AKMU

- | | |
|--|---------------------------------|
| 1) डॉ.के.के. उप्रेती/Dr. K.K. Upreti प्रधान वैज्ञानिक/Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) श्री मलय बिष्ट/ Shri. Malay Bisht प्रशासनिक अधिकारी/Administrative Officer | : सदस्य/Member |
| 3) श्री तिपेस्वामी एस./Shri Thippeswamy S. सहा.मु.तक.अधिकारी/ACTO | : सदस्य/Member |
| 4) श्री कृष्णानन्दा/Mr. Krishnananda वरि.तक. सहायक(कंप्यूटर)/STA (Computer) | : सदस्य सचिव/Member Secretary |

2. कैंटीन के नोडल अधिकारी / Nodal Officer for Canteen

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|--|---------------------------------|
| 1) डॉ. टी. रूपा/ Dr. T. Rupa प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) सुश्री लीटा विन्सेंट / Ms. Linta Vincent वैज्ञानिक/ Scientist | : सदस्य/Member |
| 3) डॉ. ई. रंगस्वामी/ Dr. E. Rangaswamy वैज्ञानिक/ Scientist | : सदस्य/Member |
| 4) श्री सी.एस. बुज्जि बाबू/Mr. C.S. Bujji Babu मुख्य तक. अधिकारी (प्रयो.)/C.T.O. (Lab.) | : सदस्य/Member |
| 5) श्री एम.वी. गिरी /Mr. M.V. Giri निजी सहायक/Personal Assistant | : सदस्य/Member |
| 6) श्री ए.जी. शेषाचलम/Mr. A.G. Seshachalam सहायक/ Assistant | : सदस्य/Member |
| 7) श्री सैयद रब्बानी/ Mr. Syed Rabbani सहायक/Assistant | : सदस्य/Member |

3. कार्य-स्थलों पर महिलाओं से यौन उत्पीड़न पर शिकायत के नोडल अधिकारी / Nodal Officer for Complaints on Sexual Harassment to women workers at work places

- | | |
|---|---------------------------------|
| 1) डॉ. माधवी रेड्डी/ Dr. Madhavi Reddy प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
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| 2) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : सदस्य/Member |
| 3) श्रीमती शैलजा आर. प्रसाद/Mrs. Shailaja R. Prasad सहा. प्रशा. अधिकारी(भ.व.क्र.)/ AAO (SP) | : सदस्य/Member |
| 4) श्री राजेंद्र अष्टगी/ Shri Rajendra Astagi वरि. तक. अधिकारी/ STO | : सदस्य/Member |
| 5) श्रीमती शिल्पश्री/ Smt. Shilpashree तकनीकी सहायक/ Technical Assistant | : सदस्य/ Member |
| 6) सहायक वित्त एवं लेखा अधिकारी/ AFAO | : सदस्य/Member |
| 7) गैर-सरकारी संगठन से नामित Nomination from an NGO | : सदस्य/Member |
| 8) डॉ. मंदाक्रांता भट्टाचार्य/Dr. Mandakranta Bhattacharya चिकित्सा अधिकारी/Medical Officer | : सदस्य सचिव/Member Secretary |

4. वाहनों के नोडल अधिकारी / Nodal Officer for Vehicles

- | | |
|---|----------------------------------|
| 1) श्री मलय बिष्ट/Shri Malay Bisht प्रशासनिक अधिकारी/Administrative Officer | : नोडल अधिकारी Nodal Officer |
| 2) श्री आर.जी. रमेश/ Shri. R.G. Ramesh शासनिक अधिकारी/Administrative Officer | : सदस्य/Member |
| 3) सहायक वित्त एवं लेखा अधिकारी/ AFAO | : सदस्य/Member |
| 4) श्री नागप्पा/ Shri Nagappa मुख्य तक. अधिकारी/CTO | : सदस्य/Member |
| 5) श्री कलाशेट्टी/ Shri. S.G. Kalashetty वरि. तक. अधिकारी/ STO | : सदस्य सचिव Member Secretary |

4. मानव संसाधन प्रकोष्ठ के नोडल अधिकारी/ Nodal Officer for HRD Cell

- | | |
|---|---------------------------------------|
| 1) डॉ.शंकरन एम./ Dr. Sankaran M प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. जी.सी. सतीश/Dr. G.C. Satisha प्रधान वैज्ञानिक/ Principal Scientist | : सह-नोडल अधिकारी Co-Nodal Officer |
| 3) डॉ. सुधाकर राव/ Dr. Sudhakar Rao प्रधान वैज्ञानिक/Principal Scientist | : सदस्य/Member |
| 4) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : सदस्य/ Member |



- 5) श्री बोस एस.के.सी./ Shri. Bose SKC : सदस्य/ Member
मुख्य वित्त एवं लेखा अधिकारी /CFAO

6. बाह्य वित्तपोषित परियोजना की जांच के नोडल अधिकारी
Nodal Officer for Externally Aided Project Screening

- 1) डॉ. प्रकाश पाटील/ Dr. Prakash Patil : नोडल अधिकारी
परियोजना समन्वयक (फल)
Project Coordinator (Fruits) Nodal Officer
- 2) डॉ. पी.डी. कमला जयंति : सदस्य/Member
Dr. P.D. Kamala Jayanthi
राष्ट्रीय फेलो/ National Fellow
- 3) डॉ. पयस थॉमस /Dr. Pious Thomas : सदस्य/Member
प्रधान वैज्ञानिक /Principal Scientist
- 4) डॉ. टी.एच. सिंह/ Dr. T.H. Singh : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist

7. विदेश-प्रतिनियुक्ति के नोडल अधिकारी/ Nodal Officer for Foreign Deputation

- 1) डॉ. सी.के. नारायण/ Dr. C.K. Narayana : नोडल अधिकारी
प्रधान वैज्ञानिक/ Principal Scientist Nodal Officer
- 2) डॉ. टी.एन. शिवानंदा/Dr. T.N. Shivananda : सदस्य/ Member
प्रधान वैज्ञानिक/ Principal Scientist
- 3) डॉ. डी. श्रीनिवासमूर्ति/Dr. D. Sreenivasamurthy : सदस्य/ Member
प्रधान वैज्ञानिक/ Principal Scientist
- 4) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi : सदस्य / Member
मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer
- 5) श्रीमती एन. अनसूया/ Smt N. Anasuya : सदस्य सचिव
स.प्र.अ. (स्था.-II)/ AAO (Est-II) Member Secretary

8. प्रक्षेत्र प्रबंधन और भू-दृश्य-निर्माण के नोडल अधिकारी */
Nodal Officer for Farm Management and Landscape *

- 1) डॉ. एम.वी. धनंजय/ Dr. M.V. Dhananjaya : नोडल अधिकारी
प्रधान वैज्ञानिक/ Principal Scientist Nodal Officer
- 2) डॉ. सुजाता सदाशिवुनी/ Dr. Sujatha Sadashivuni : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist
- 3) श्री आर.जी. रमेश/ Shri. R.G. Ramesh : सदस्य/Member
प्रशासनिक अधिकारी/Administrative Officer



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| 4) श्री प्रशांत/Shri. Prasanth उद्यान अधीक्षक/ Garden Superintendent | : सदस्य सचिव Member Secretary |
|---|----------------------------------|

* यह समिति मजदूरी और वैधानिक कटौती की निगरानी के लिए जिम्मेदार है।

* The team is responsible for the monitoring of wages and statutory deductions.

9. जननद्रव्य सलाहकार के नोडल अधिकारी / Nodal Officer for Germplasm Advisory

- | | |
|---|----------------------------------|
| 1) डॉ. पी.ई. राजशेखरन/ Dr. P.E. Rajasekharan प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. टी. शक्तिवेल/ Dr. T. Sakthivel प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) डॉ. कनुप्रिया/ Dr. Kanupriya वैज्ञानिक/ Scientist | : सदस्य/Member |
| 4) डॉ. टी. उषा भारती /Dr. T. Usha Bharathi वैज्ञानिक/ Scientist | : सदस्य सचिव Member Secretary |

**10. भा.बा.अनु.सं. के क्षेत्रीय केंद्र और कृ.वि.के. के बीच समन्वयन के लिए नोडल अधिकारी/
Nodal Officer for IIHR Regional Station and KVK Coordination**

- | | |
|---|---------------------------------|
| 1) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : नोडल अधिकारी Nodal Officer |
| 2) श्री बोस एस.के.सी./Shri. Bose SKC मुख्य वित्त एवं लेखा अधिकारी /CFAO | : सदस्य/Member |
| 3) श्री आर.जी. रमेश/ Shri. R.G. Ramesh प्रशासनिक अधिकारी/Administrative Officer | : सदस्य/Member |
| 4) श्री मलय बिष्ट/ Shri. Malay Bisht प्रशासनिक अधिकारी (स्था.)/Administrative Officer (Estt.) | : सदस्य/Member |
| 5) श्री के.बी. टिट्टु कुमार / Shri.. K.B. Tittukumar स.प्र.अ. (स्था.)/ AAO (Estt.) | : सदस्य/Member |

**11. क्षेत्रीय प्रौद्योगिकी प्रबंधन इकाई/व्यवसाय योजना व विकास इकाई/ संस्थान प्रौद्योगिकी
प्रबंधन इकाई और परामर्श प्रक्रम के नोडल अधिकारी (एआईसी समेत)
Nodal Officer for ZTMU/BPD/ Institute Technology Management Unit and
Consultancy Processing (Including AIC)**

- | | |
|--|---------------------------------|
| 1) डॉ. सुधा मैसूर/ Dr. Sudha Mysore प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. एच.एस. योगीशा/ Dr. H.S. Yogeesha प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) डॉ. लक्ष्मण आर.एच./ Dr. Laxman R.H. प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |



4) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi : सदस्य / Member
मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer

5) श्री बोस एस.के.सी./Shri. Bose SKC : सदस्य/Member
मुख्य वित्त एवं लेखा अधिकारी /CFAO

12. पुस्तकालय के नोडल अधिकारी / Nodal Officer for Library

1) डॉ. के.वी. रविशंकर/ Dr. K. V. Ravishankar : नोडल अधिकारी
प्रधान वैज्ञानिक/ Principal Scientist Nodal Officer

2) डॉ. एम. पिच्चैमुत्तु/ Dr. M. Pitchaimuthu : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist

3) श्री बोस एस.के.सी./Shri. Bose SKC : सदस्य/Member
मुख्य वित्त एवं लेखा अधिकारी /CFAO

4) श्रीमती शैलजा आर. प्रसाद/Mrs. Shylaja R. Prasad : सदस्य / Member
सहा. प्र. अधि. (भ.व.क्र.)/ AAO (SP)

5) श्री के. वी. शंकर प्रसाद/Shri. K. V. Shankar Prasad : सदस्य सचिव
वरि. तक. अधिकारी/STO Member Secretary

13. डीयूस व आरएफएस परियोजना के नोडल अधिकारी/Nodal Officer for DUS & RFS

डॉ. ए.टी. सदाशिव/ Dr. A.T. Sadashiva
प्रधान वैज्ञानिक और अध्यक्ष/ Principal Scientist and Head

14. राष्ट्रीय कृषि विकास योजना के नोडल अधिकारी/ Nodal Officer for RKVY

डॉ. बी. नारायणस्वामी/ Dr. B. Narayanswamy
प्रधान वैज्ञानिक/ Principal Scientist

15. जनजातीय उपयोग व उत्तर पूर्वी पहाड़ी क्षेत्र के नोडल अधिकारी/Nodal Officer for TSP & NEH

डॉ. वीरे गौड़ा आर./ Dr. Veere Gowda R
प्रधान वैज्ञानिक / Principal Scientist

**16. नर्सरी और पौध प्रवर्धन के नोडल अधिकारी /
Nodal Officer for Nursery and Plant Propagation**

1) डॉ. जे. सतीशा/ Dr. J. Satisha : नोडल अधिकारी
प्रधान वैज्ञानिक/ Principal Scientist Nodal Officer

2) डॉ. अनुराधा साने/ Dr. Anuradha Sane : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist

3) श्री मलय बिष्ट/ Shri. Malay Bisht : सदस्य/Member
प्रशासनिक अधिकारी/Administrative Officer



17. राजभाषा कार्यान्वयन के नोडल अधिकारी /

Nodal Officer for Official Language Implementation

- | | |
|---|-----------------------------------|
| 1) डॉ.एम.आर.दिनेश/ Dr. M.R. Dinesh निदेशक, भा.कृ.अनु.प.-भा.बाअनु.सं. Director, ICAR-IIHR | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. मीरा पाण्डेय/ Dr. Meera Pandey प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) डॉ. सौदामिनी महोपात्रा / Dr. Soudamini Mohapatra प्रधान वैज्ञानिक/Principal Scientist | : सदस्य/Member |
| 4) डॉ. राजीव कुमार/ Dr. Rajiv Kumar प्रधान वैज्ञानिक/Principal Scientist | : सदस्य/Member |
| 5) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : सदस्य / Member |
| 6) श्री बोस एस.के.सी./Shri. Bose SKC मुख्य वित्त एवं लेखा अधिकारी /CFAO | : सदस्य/Member |
| 7) श्री एस.के. जलाली/ Shri. S.K. Jalali मुख्य तकनीकी अधिकारी/CTO | : सदस्य/Member |
| 8) श्री आर. हेमा प्रभु/ Shri. R. Hema Prabhu स.प्र.अ./AAO | : सदस्य/Member |
| 9) श्री मलय बिष्ट/ Shri. Malay Bisht प्रशासनिक अधिकारी/ Administrative Officer | : सदस्य/Member |
| 10) सहायक निदेशक(राजभाषा)/Asst Director (OL) | : सदस्य सचिव/ Member Secretary |

18. स्नातकोत्तर कक्ष/ Nodal Officer for Post-Graduation

- | | |
|---|---------------------------------|
| 1) डॉ. ई. श्रीनिवास राव / Dr. E. Srinivasa Rao प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. स्मरणिता मिश्रा/ Dr. Smaranika Mishra वैज्ञानिक/ Scientist | : सदस्य/Member |
| 3) डॉ. पी. रम्या/ Dr. Pritee Singh वैज्ञानिक/ Scientist | : सदस्य/Member |
| 4) श्रीमती लिंटा विन्सेंट/ Mrs. Linta Vincent वैज्ञानिक/ Scientist | : सदस्य/Member |
| 5) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : सदस्य / Member |
| 6) श्री बोस एस.के.सी./Shri. Bose SKC मुख्य वित्त एवं लेखा अधिकारी /CFAO | : सदस्य/Member |



- | | |
|--|-------------------------------|
| 7) श्रीमती एन. अनसूया/ Smt N. Anasuya स.प्र.अ. (स्था.)/ AAO (Est) | : सदस्य/Member |
| 8) श्री सण्ण मंजुनाथ/Mr. Sanna Manjunath वरिष्ठ तक. अधिकारी/ STO | : सदस्य सचिव/Member Secretary |

**19. प्राथमिकता, निगरानी और मूल्यांकन के नोडल अधिकारी /
Nodal Officer for Prioritization, Monitoring and Evaluation**

- | | |
|---|---|
| 1) डॉ.एम.आर.दिनेश/Dr. M.R. Dinesh निदेशक, भा.कृ.अनु.प.-भा.बा.अ.सं./ Director, ICAR-IIHR | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. सी.के.नारायण/ Dr. C.K. Narayana प्रधान वैज्ञानिक/Principal Scientist | : सदस्य सचिव (पीएमई कक्ष के प्रभारी के रूप में)/Member Secretary (as a Incharge PME Cell) |
| 3) डॉ. टी. एस. अघोरा/Dr. T. S. Aghora प्रधान वैज्ञानिक/Principal Scientist | : सदस्य/Member |
| 4) डॉ.शंकरन एम./ Dr. Sankaran M प्रधान वैज्ञानिक/Principal Scientist | : सदस्य (मा.सं.वि. के नोडल अधिकारी के रूप में)/Member (as a Nodal Officer HRD) |
| 5) डॉ.बी. वरलक्ष्मी/ Dr. B. Varalaxmi प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य (वीटीआईसी के सदस्य सचिव के रूप में)/Member (as a Member Secretary VTIC) |
| 6) डॉ. जी. सेल्वकुमार/ Dr. G. Selvakumar प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य (पीआईएमएस व एचवायपीएम के नोडल अधिकारी के रूप में)/Member (as a Nodal Officer for PIMS and HYPM) |
| 7) सभी विभागों के प्रमुख All the Heads of Divisions | : सदस्य/ Member |

20. मालिकाना सामग्री के नोडल अधिकारी / Nodal Officer for Proprietary Item

- | | |
|---|---------------------------------|
| 1) डॉ. सी. अश्वथ / Dr. C. Aswath प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. वी. केशव राव / Dr. V. Keshawa Rao प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) डॉ. डी.सी.लक्ष्मण रेड्डी/Dr. D.C. LakshmanaReddy वैज्ञानिक/ Scientist | : सदस्य/Member |
| 4) श्री मलय बिष्ट/Shri Malay Bisht प्रशासनिक अधिकारी/Administrative Officer | : सदस्य/Member |

**21. कीमत-निर्धारण व भण्डार विक्रय के नोडल अधिकारी /
Nodal Officer for Price Fixation and Sales Stores**

- | | |
|---|----------------------------------|
| 1) डॉ.टी.एम. गजानना/ Dr. T.M. Gajanana प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. अनुराधा साने/ Dr. Anuradha Sane प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer | : सदस्य / Member |
| 4) श्री बोस एस.के.सी./Shri. Bose S.K.C. मुख्य वित्त एवं लेखा अधिकारी /CFAO | : सदस्य/Member |
| 5) डॉ. रवींद्र कुमार/ Dr. Ravindra Kumar वरिष्ठ तक. अधिकारी/ STO | : सदस्य सचिव Member secretary |

22. प्रकाशन के नोडल अधिकारी / Nodal Officer for Publication

- | | |
|---|----------------------------------|
| 1) डॉ. देबी शर्मा/ Dr. Debi Sharma प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. शमीना अज़ीज़/Dr. Shamina Azeez प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 3) डॉ. पी. नंदीशा/ Dr. P. Nandeesha वैज्ञानिक/ Scientist | : सदस्य/Member |
| 4) श्री ए. के. जगदीशन/Shri A.K. Jagadeesan सहायक निदेशक(राजभाषा)/Asst. Director (OL) | : सदस्य/Member |
| 5) श्री. राजेंद्र अष्टगी/ Shri Rajendra Astagi वरि. तक. अधिकारी/ STO | : सदस्य/Member |
| 6) श्री आर.जी. रमेश/ Shri. R.G. Ramesh प्रशासनिक अधिकारी /Administrative Officer | : सदस्य/Member |
| 7) सहायक वित्त एवं लेखा अधिकारी Asst. Finance and Accounts Officer | : सदस्य/Member |
| 8) श्रीमती मलरविषि/Smt. M. Malarvizhi तकनीकी सहायक/Technical Assistant | : सदस्य सचिव Member Secretary |

**23. अनुसंधान व विकास मान्यता के नोडल अधिकारी /
Nodal Officer for R&D Recognition**

- | | |
|--|---------------------------------|
| 1) डॉ. के. हिमबिंदु/ Dr. K. Hima Bindu प्रधान वैज्ञानिक/Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) डॉ. जी.एम. संदीप कुमार /Dr.G .M. Sandeep Kumar वैज्ञानिक/ Scientist | : सदस्य/Member |



- 3) डॉ. वी. श्रीधर/ Dr. V. Sridhar : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist

**24. खेलकूद और कर्मचारी कल्याण के नोडल अधिकारी /
Nodal Officer for Sports and Staff Welfare**

- 1) डॉ. सेंटिल कुमार /Dr. G. Senthil kumar : नोडल अधिकारी
प्रधान वैज्ञानिक/Principal Scientist Nodal Officer
- 2) डॉ. स्मिता आर./ Dr. Smitha, R. : सदस्य/Member
वैज्ञानिक/ Scientist
- 3) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi : सदस्य / Member
मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer
- 4) डॉ. मंदाक्रांता भट्टाचार्य/Dr. Mandakranta Bhattacharya : सदस्य/Member
चिकित्सा अधिकारी/ Medical Officer
- 5) श्री वेंकटेशया एस./Shri. Venkateshaiah S : सदस्य(आईजेएससी)
वरि. तक. अधिकारी/TO Member (IJSC)
- 6) श्री पी. सेंटिल कुमार /Shri. P. Senthil kumar : सदस्य सचिव
सहायक/Assistant Member Secretary

25. भण्डार क्रय के नोडल अधिकारी / Nodal Officer for Stores Purchase

- 1) श्री जी.जी. हरकंगी/ Shri. G.G. Harakangi : नोडल अधिकारी
मुख्य प्रशासनिक अधिकारी/Chief Administrative Officer Nodal Officer
- 2) श्री बोस एस.के.सी./Shri. Bose SKC : सदस्य/Member
मुख्य वित्त एवं लेखा अधिकारी /CFAO
- 3) डॉ. एस.एस.हेब्बार/ Dr. S.S. Hebbar : सदस्य/Member
प्रधान वैज्ञानिक/ Principal Scientist
- 4) डॉ. पी.वी.आर. रेड्डी/Dr. P.V. R. Reddy : सदस्य/Member
प्रधान वैज्ञानिक/Principal Scientist
- 5) श्री मलय बिष्ट/Shri Malay Bisht : सदस्य/Member
प्रशासनिक अधिकारी (भ. व क्र.)/ Administrative Officer (SP)
- 6) सहायक वित्त एवं लेखा अधिकारी : सदस्य/Member
Asst. Finance and Accounts Officer
- 7) श्रीमती शैलजा आर. प्रसाद/Mrs. Shylaja R. Prasad : सदस्य सचिव
स.प्र.अ.(भ. वक्र.)/AAO (SP) Member Secretary

26. तकनीकी विनिर्देश के नोडल अधिकारी / Nodal Officer for Technical Specification

(प्रमाणित करना कि विनिर्देश सामान्य प्रकृति का है/To Certify that the specification is generic in nature)

- 1) डॉ. डी.वी. सुधाकर राव/ Dr. D.V. Sudhakar Rao : नोडल अधिकारी
प्रधान वैज्ञानिक/ Principal Scientist Nodal Officer



- | | |
|--|----------------------------------|
| 2) डॉ.पी. शिवराम भट्ट/ Dr. P. Shivaram Bhat प्रधान वैज्ञानिक/Principal Scientist | : सदस्य/Member |
| 3) श्रीमती बी.आर. जयंति माला Mrs. B.R. Jayanthi Mala प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य/Member |
| 4) सहायक वित्त एवं लेखा अधिकारी Asst. Finance and Accounts Officer | : सदस्य/Member |
| 5) श्री आर.जी. रमेश/Shri. R.G. Ramesh प्रशासनिक अधिकारी/ Administrative Officer | : सदस्य सचिव Member Secretary |

**27. किस्म और प्रौद्योगिकी पहचान के नोडल अधिकारी /
Nodal Officer for Varietal and Technology Identification**

- | | |
|---|----------------------------------|
| 1) डॉ.एम.आर.दिनेश/Dr. M.R. Dinesh निदेशक, भा.कृ.अनु.प.-भा.बा.अ.सं./Director, ICAR-IIHR | : नोडल अधिकारी Nodal Officer |
| 2) सभी वैज्ञानिक/All Scientists | : सदस्य/Member |
| 3) डॉ. बी. वरलक्ष्मी/ Dr. B. Varlakshmi प्रधान वैज्ञानिक/ Principal Scientist | : सदस्य सचिव Member Secretary |

28. निर्माण के नोडल अधिकारी / Nodal Officer for Works

- | | |
|--|---|
| 1) डॉ. अनिल नायर/Dr. Anil Kumar Nair प्रधान वैज्ञानिक/ Principal Scientist | : नोडल अधिकारी Nodal Officer |
| 2) श्री आर.जी. रमेश/Shri. R.G. Ramesh प्रशासनिक अधिकारी/ Administrative Officer | : सदस्य सचिव Member Secretary |
| 3) सहायक वित्त एवं लेखा अधिकारी Asst. Finance and Accounts Officer | : सदस्य/Member |
| 4) श्री. ए. भानु/Shri. A. Bhanu मुख्य तकनीकी अधिकारी/CTO | : सदस्य/Member and In charge Civil |
| 5) श्री वी.के. महिषि/Shri V.K. Mahishi तकनीकी अधिकारी/TO | : सदस्य/Member and In charge Electrical |

उपरोक्त समितियाँ संस्थान की योजनाबद्ध गतिविधियों को लागू करने में निदेशक के सलाहकार मण्डल के रूप में कार्य करेंगी।

सभी समितियों के अध्यक्षों को संबंधित समितियों के प्रभार के हस्तांतरण का कार्य तुरंत पूर्ण करना होगा तथा सदस्यों से मिलकर वर्ष 2018-19 के लिए गतिविधियों की योजना बनानी चाहिए। इससे संबंधित अनुपालन रिपोर्ट अधोहस्ताक्षरी को 15 अप्रैल 2018 तक भिजवाएँ। बैठक के कार्यवृत्त कार्य-योजना के साथ में अधोहस्ताक्षरी को भेजने चाहिए, जिसके बाद इस पर एक संक्षिप्त प्रस्तुति होगी। इसके अतिरिक्त इस पर भी ध्यान दिया जाए कि नोडल अधिकारी के रूप में सहयोग प्रदान कर रहे वैज्ञानिक को अपनी सेवा का 10% समय और सदस्य, वैज्ञानिक श्रेणी, को 5% समय समिति के कार्य हेतु उपयोग करना होगा।

The above team will serve as Advisory Body to the Director in implementing the planned activities of the Institute.



भा.कृ.अनु.प.-भारतीय बागवानी अनुसंधान संस्थान, बेंगलूरु
ICAR-Indian Institute of Horticultural Research, Bengaluru

All the Nodal Officers of the various activities should complete the handing and taking over the charges of the respective team immediately and conduct the plan of activities for the year 2018-19 with the members. The compliance report to this effect is to be submitted to the undersigned on or before 15th April 2018. The proceedings of the meeting along with action plan is to be sent to the undersigned followed by a brief presentation. Further, it also to be kindly noted that, the scientist who have been associated as Nodal Officer has to spent 10% of their service time and for members in scientific category it is 5%.



(डॉ. एम.आर.दिनेश / Dr. M.R. Dinesh)

(निदेशक/ Director)

भा.कृ.अनु.प.-भा.बा.अ.सं./ICAR-IIHR

वितरण/ Distribution:

1. सभी विभागों/ अनुभागों/ इकाइयों के प्रमुख, भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु और क्षेत्रीय केंद्र
All the Heads of Divisions/Sections/Units, ICAR-IIHR, Bengaluru and Regional Stations
2. परियोजना समन्वयक (फल), भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The Project Coordinator (Fruits), ICAR-IIHR, Bengaluru
3. मुख्य प्रशासनिक अधिकारी, भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The Chief Administrative Officer, ICAR-IIHR, Bengaluru
4. मुख्य वित्त एवं लेखा अधिकारी, भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The Chief Finance and Accounts Officer, ICAR-IIHR, Bengaluru
5. प्रशासनिक अधिकारी, भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The Administrative Officer(s), ICAR-IIHR, Bengaluru
6. सहायक वित्त एवं लेखा अधिकारी, भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The Asst. Finance and Accounts Officer, ICAR-IIHR, Bengaluru
7. सहायक प्रशासनिक अधिकारी (नगद व बिल), भा.कृ.अनु.प.-भा.बा.अ.सं., बेंगलूरु
The AAO (C&B), ICAR-IIHR, Bengaluru
8. सभी वैज्ञानिक/All Scientists
9. सूचना पटल (प्रशासनिक भवन/ मुख्य प्रयोगशाला भवन)
Notice Board (Admin. Building/Main Laboratory Building)
10. गार्ड फाइल/ Guard File



ANNEXURE-XII**Monthly Remuneration received by officers & employees including system of compensation**

| Receiving Party Name | G Amount |
|------------------------|----------|
| GANESHAMURTHY A N | 264222 |
| YOGESHA H S | 236377 |
| KRISHNA REDDY M | 236887 |
| BHATT R M | 243639 |
| MEERA PANDEY | 236899 |
| SAMPATH KUMAR PAMU | 243606 |
| MANJUNATHA RAO T | 250593 |
| SANGAMA | 236848 |
| SOUDAMINI MOHOPATRA | 236368 |
| VEERE GOWDA R | 243639 |
| DINESH M R | 235991 |
| GANGAVISHALAKSHY P N | 243606 |
| SADASHIVA A T | 243639 |
| DOREYAPPA GOWDA IN | 243639 |
| SUDHA MYSORE | 243606 |
| REKHA A | 243606 |
| AGHORA T.S. | 236872 |
| DEBI SHARMA | 236899 |
| KAUSHAL KISHORE UPRETI | 236887 |
| SHIVANANDA T N | 243621 |
| RAJASEKHARAN P E | 231032 |
| SENTHIL KUMARAN G | 236848 |
| TEJASWINI | 236872 |
| REJU M KURIAN | 236887 |
| MADHAVI REDDY K | 236377 |
| ACHALA PARIPURNA | 198740 |
| SHANKAR HEBBAR S | 223018 |
| TIWARI R B | 236356 |
| GAJANANA T M | 236368 |
| SHIVASHANKARA K S | 236368 |
| SUDHAKAR RAO D V | 236368 |
| SINGH T H | 236857 |
| PITCHAIMUTHU M | 236368 |
| LAXMAN R H | 223354 |
| VARALAKSHMI B | 236368 |
| ASHWATH C | 236887 |
| VARALAKSHMI L R | 205077 |
| PRAKASH PATIL | 236368 |

| | |
|-------------------------|--------|
| RAVISHANKAR K V | 217113 |
| MANMOHAN M | 223363 |
| GOPALAKRISHNA PILLAI K | 236368 |
| NARAYANA C K | 236386 |
| RAGHUPATHY H B | 236887 |
| VENKATARAMI REDDY P | 223384 |
| BALAKRISHNA B | 205077 |
| SREENIVASA MURTHY D | 236368 |
| VENUGOPALAN R | 205077 |
| PIOUS THOMAS | 236377 |
| ASOKAN R | 236368 |
| HIMABINDU K | 217122 |
| RAVINDRA V | 243621 |
| ANURADHA SANE | 217122 |
| ANIL KUMAR NAIR | 217122 |
| CAROLIN RATHINAKUMARI A | 193230 |
| SATISHA G C | 205077 |
| VASUGI C | 193740 |
| REENA ROSY THOMAS | 131713 |
| SREENIVASA RAO E. | 193740 |
| PADMINI K. | 193740 |
| VAGEESHBABU H S | 199294 |
| DHANANJAYA M.V. | 205077 |
| KESHAHA RAO V | 210964 |
| SUJATHA A NAIR | 217122 |
| SRIDHAR V | 205077 |
| DULEEP KUMAR SAMUEL | 217083 |
| SELVAKUMAR G | 193230 |
| CHANDRAPRakash M K | 177332 |
| RAJIV KUMAR | 193230 |
| BHUVANESWARI S | 176516 |
| SUMANGALA H P | 130657 |
| RADHIKA V | 176516 |
| SAKTHIVEL T | 205077 |
| NARAYANASWAMY B DR | 199294 |
| SRIRAM S | 205077 |
| SHAMINA AZEEZ | 205077 |
| NANDEESHA P | 120292 |
| MANJUNATH B L | 229878 |
| SANKARAN M | 193740 |
| HARINDER SINGH OBEROI | 199543 |
| VENKATTA KUMAR | 205335 |
| SATISHA J | 199294 |

| | |
|--------------------------|--------|
| SHIVARAMA BHAT P | 243621 |
| TRIPATHI P C | 229782 |
| REDDY T M | 141985 |
| SUJATHA S | 217122 |
| SENTHIL KUMAR M | 93834 |
| RUPA T R | 203137 |
| RAJA SHANKAR | 176072 |
| PARTHA CHOUDHURY P | 198769 |
| SENTHIL KUMAR R | 186552 |
| SANKAR V | 193740 |
| RAMAMURTHY B | 87823 |
| MUNIRAJU M | 80618 |
| JAYARAMAIAH N | 80618 |
| VAMANA NAIK D | 80618 |
| RAJANNA T S | 80618 |
| CHALUVARAJU V | 80618 |
| NATARAJU M S | 78391 |
| VENKATESWARA RAO R | 90312 |
| KRISHNANANDA S. | 80618 |
| MANJUNATH R | 59911 |
| DURGADAS LAXMAN SHETTI | 141979 |
| BUJJI BABU C S | 150625 |
| TAPAS KUMAR RAY | 150625 |
| JANMAY JAI DEVESHWAR | 134643 |
| BHANU A | 138442 |
| SALIL JALALI | 146433 |
| NAGAPPA | 123508 |
| REDDEPPA K | 120102 |
| UMA SHANKAR B E | 120102 |
| MANDAKRANTA BHATTACHARYA | 172508 |
| SHANKARA PRASAD K V | 110539 |
| CHANDRASHEKARAIAH K | 100845 |
| NAGARAJ E KODEKAL | 90312 |
| VEERAPPA MAHISHI K | 100845 |
| LAKSHMANAKANTHAN A | 67496 |
| RAVINDRA KUMAR | 104644 |
| JYOTHI V DIVAKARA | 95474 |
| NARENDRA S | 82976 |
| RAJENDRA ASTAGI | 101762 |
| SIDDARAM G KALASHETTY | 95474 |
| HARISH K M | 98094 |
| DAYANANDA P | 82976 |
| BALASUBRAMANIAN K | 91675 |

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|------------------------|--------|
| MADHUSUDHANA RAO B | 92854 |
| MAHANTESH P T | 61874 |
| CHANDRA KUMAR C | 92854 |
| JAGADESH KUMAR D N | 87823 |
| LAKSHMISHA R | 83781 |
| LAKSHMIPATHI Dr. | 107526 |
| PARUSHURAM | 78391 |
| LOKANATH B. | 82976 |
| HEMAPRABHU R | 78391 |
| TITTUKUMAR K B | 78391 |
| SHAILAJA R PRASAD | 74068 |
| MANJULA AC | 74068 |
| HARAKANGI G.G | 159402 |
| ANASUYA N. | 87823 |
| JAGADEESAN A K | 100845 |
| RAMESH R G | 103596 |
| BHARATHI P V S | 118923 |
| Karan Chandra Bose S | 154948 |
| RANJITHA.K | 117026 |
| KANUPRIYA | 113702 |
| USHA BHARATHI | 117152 |
| LAKSHMANAREDDY.D.C | 117062 |
| USHARANI | 110836 |
| LINTA VINCENT | 81264 |
| ANUSHMA.P.L. | 88950 |
| UMA MAHESHWARI | 117110 |
| KALAIVANAN D | 110842 |
| PRASANNA KUMAR N R | 91574 |
| PUSHPA CHETHAN KUMAR | 104418 |
| ATHEEQULLA G A | 93891 |
| PRITEE SINGH | 99222 |
| SANDEEP KUMAR G M | 93942 |
| JAYANTHI MALA B R | 96566 |
| MAHESHA B | 104782 |
| RADHA T K | 105801 |
| ROHINI M R | 78949 |
| SMARANIKA MISHRA | 82909 |
| SMITHA G.R | 127180 |
| CHANDRASHEKARA C | 110866 |
| SRIDHAR GUTAM | 176516 |
| RAJENDIRAN S | 110848 |
| RAGHU B.R | 98706 |
| PRITI SHIVAJI SONAVANE | 96482 |

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|---------------------|--------|
| ARIVALAGAN M | 112936 |
| THIPPESWAMY S. | 116827 |
| SAROJA S | 68042 |
| LOKESHA A N | 68042 |
| NageGowda.N.S | 92854 |
| SANNA MANJUNATHA | 56282 |
| JYOTI APPU NAIK | 71894 |
| MALAY BISHT | 85649 |
| KAMALA JAYANTHI P D | 199294 |
| SANJEVAPPA H | 62671 |
| PARAMASHIVAIAH P | 56776 |
| VENKATESH M (PGR) | 70007 |
| SIDDARAJU B N | 70007 |
| RAMAMURTHY D V | 70007 |
| RAMACHANDRA N | 68042 |
| RAMESH V | 62671 |
| NAGARAJ M R | 56776 |
| VENKATESH H R | 39483 |
| Balakrishna L. | 71972 |
| MUNIBYRAPPA | 50095 |
| ANANDAMURTHY H S | 48785 |
| KARIBASAVANNA S | 48785 |
| DEVARAJA L | 48785 |
| ANJANAMMA R | 48785 |
| BHAGYAMMA | 46165 |
| RAGHAVENDRA RAO M A | 48785 |
| PANDURANGAIAH M | 50095 |
| JAYAKUMAR T N | 76164 |
| GANESH M | 50357 |
| RAJANNA L | 68042 |
| NARAYANAPPA P | 68042 |
| SURESH ANGADI | 66208 |
| NAZEER KHAN R | 50881 |
| RAJANNA Y | 50881 |
| CHINNAPULLAIAH M | 71972 |
| NAGARAJU T N | 42628 |
| FELIX MONTEIRO | 98303 |
| RAVI KUMAR S | 92932 |
| PRAKASH K N | 98303 |
| GIRI M V | 95552 |
| RAJENDRAN S | 95552 |
| SUBRAMANYA N | 95552 |
| NIRMALA N S | 98303 |

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| VIJAYALAKSHMI D | 74068 |
| SESHACHALAM A G | 74068 |
| GOPAL R | 74068 |
| ASHA KUMARI V | 74068 |
| PANDIAN A | 71972 |
| LOKESH B M | 70007 |
| SYED MUKARUM ALI AHMED | 68042 |
| SANGEETHA M | 66208 |
| SYED RABBANI | 66208 |
| SURENDRA H R | 66208 |
| VIJAYAKUMAR K M | 60968 |
| PRASHANTHI CHANDRASHEKARAI AH | 60968 |
| SUMA SRINIVAS | 71972 |
| SHYLAJA CHANDRASHEKAR | 64374 |
| BHAGYALAKSHMI S | 53108 |
| VINAY V R | 48785 |
| SENTHIL KUMAR P | 51667 |
| SURESH M. R | 48261 |
| VIMALA D | 35524 |
| Venkatalakshmamma.S.V. | 42628 |
| Vinod Kumar.H.J | 42628 |
| MUNIRAJU.N | 42628 |
| NAVEENKUMAR.N | 42628 |
| AVINASH.B | 42628 |
| PUNEETH.H.V | 42628 |
| GUNDAPPA MANOJI | 35524 |
| HANUMANTHARAJU.M (F.M) | 42235 |
| MEENAKSHI R | 43807 |
| SRIDHAR C | 41449 |
| SURESH H S | 41449 |
| SHASHI KUMAR V | 41449 |
| MANOJ KUMAR H V | 41449 |
| AVINASH K N | 47539 |
| ONKARANAİK | 54549 |
| LATHA.J. | 39353 |
| PRAKASH.H. | 39353 |
| MALARVIZHI.M. | 50881 |
| RUDRESHA. A. | 38960 |
| BHARATHAMMA.H. | 57733 |
| LAKSHMIPATHY .M. | 38960 |
| SHILPASHREE | 50881 |
| VELMURUGAN K | 50881 |
| SURESH G | 39353 |

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| PRASHANTH KUMAR GM | 59265 |
| SHILPA R. | 43807 |
| LAKSHMI DEVI.K.C | 43807 |
| ANURADHA L | 39353 |
| Renuka R | 38305 |
| BINDU V | 37912 |
| JAGADEESH T.C | 38305 |
| SHEELA S | 46165 |
| PRATHIBA M. | 46165 |
| MUBEEN TAJ | 46165 |
| Aachal Palewar | 47146 |
| POOJA KUMARI | 51667 |
| LAXMAIAH T V | 45772 |
| SALAMMA | 36166 |
| VENKATRAMANAPPA D | 44593 |
| CHANNARAYAPPA | 44593 |
| RUDRAIAH M | 47082 |
| KUMAR | 45772 |
| HANUMANTHRAYAPPA | 45772 |
| ANJANAMMA D | 41056 |
| VENKATESH M (PGR) | 54418 |
| ANJANAPPA C | 44593 |
| VENKATESH H K | 54418 |
| NARAYANA RAO S | 52244 |
| LALITHA H L | 48392 |
| MUNIKRISHNAPPA | 54418 |
| ANANTHALAXMI G | 43414 |
| VENKATESH MURTHY H T | 44593 |
| SHIVARUDRAPPA | 45772 |
| LAXMAIAH M | 45772 |
| MALLAKONDAIAH S | 54418 |
| ANJANAPPA C (ADMN) | 44593 |
| Hanumantharaju.M | 44593 |
| SIDDARAJAIAH TS | 43938 |
| HANUMANTHAPPA.N | 44593 |
| VENKATARAMANAPPA | 43938 |
| HANUMANTHAPPA. M | 43938 |
| VENKATESHAIAH | 43938 |
| BYLAPPA. K | 43938 |
| SIDDAPPA. V | 43938 |
| ANJANAPPA | 43938 |
| SIDDANJINI | 43938 |
| ANJANAPPA. K | 43938 |

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|-------------------------------|-------|
| MUNIRAJU. R | 43938 |
| HANUMANTHARAYAPPA. H | 35631 |
| VENKATESH. M (PPBC) | 43938 |
| THIMMAIAH. V | 38436 |
| VENKATASWAMY M | 36471 |
| JAYARAM R | 31313 |
| VENKANNA | 43938 |
| MUNIKRISHNAPPA (MUNISWAMAPPA) | 43938 |
| GURUMURTHY M | 39484 |
| VENKANNA. V | 43938 |
| MUNIYAPPA. M (LINGAPPA) | 43938 |
| MURTHY. M. K | 43938 |
| HANUMANTHARAYAPPA. M | 43938 |
| JAYARAM. P | 43938 |
| CHIKKANNA | 43938 |
| CHIKKAMUTHAIAH | 42759 |
| LAXMAIAH. B. V | 43938 |
| HANUMAIAH | 41580 |
| JAYAMMA | 43938 |
| NAGARAJU. H. V | 43938 |
| ANJANAPPA. P | 43938 |
| ANJANAPPA. B | 43938 |
| MEENAKSHI. S | 43938 |
| HANUMANTHAIAH | 36736 |
| SHARADAMMA. R | 40086 |
| ANJANAPPA. C. M | 43938 |
| VENKATESHAPPA | 42759 |
| RATHNAMMA.B | 29850 |
| JAYASHREE M | 27924 |
| SAI MONICALAKSHMI | 22524 |
| ASHOK KUMAR R | 26105 |
| PRASANNA KUMAR R | 26105 |
| VENKATESH D | 31964 |

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| ANNEXURE – XIII | Skilled Supporting Staff – 02Nos. |
| ANNEXURE – XIV | Action Initiated |
| ANNEXURE – XV | Incumbents are sent for training as and when ITM/ASCI/NAARM organises the Training Programme |
| ANNEXURE – XVI | The Transfer Policy is being followed as per guidelines/instructions regarding Inter-Institution transfer of Administrative /Support Staff. |
| ANNEXURE – XVII | Rs.9749.15 (In Lakhs) FY- 2018-19 |
| ANNEXURE – XVIII | ONEH – Rs. 9672.00 (In Lakhs) NEH – Rs.5.00 (In Lakhs) TSP – Rs.72.15 (In Lakhs) |
| ANNEXURE – XIX | Through CPP |

ANNEXURE XX

CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.

| Sl.No. | Particulars | Remarks |
|--------|---|--|
| 1. | Audit Paras ; settle | 2007-08 ICAR para (Court case)-1 2013-14 - 1 2015-16 - 1 2016-17 - 9 2017-18 - 6 (will be dropped during next Auditing) |
| 2. | Pending Internal Audit ATR should be resolved | will be dropped during next Internal Auditing |

| | |
|------------------------|---|
| ANNEXURE – XXI | Annual Reports quarterly, Newsletters, software's on different pests and crops |
| ANNEXURE – XXII | Annual Reports quarterly, Newsletters, software's on different pests and crops |

ANNEXURE-XXIII

Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]

Technical Bulletins

i) Free of Cost

- a) Nematode management in protected cultivation.
- b) Nematode management in Vegetables crops
- c) Nematode management in Ornamental crops
- d) Management of Nematode in Fruits Crops
- e) Post Harvest losses in selected fruits and vegetables in India
- f) Mushroom
- g) Protected Cultivation of Capsicum

Extension folders

- 1) Arka Organic plant growth promoter and yield enhancer

Patented Technologies , Flyers

ii) At a reasonable cost of medium

- a) Direct feeding of Nutrients to Banana Bunch (English and Kannada)
- b) Bird of Paradise
- c) Management of seeds Borer in Sapota
- d) Zinc Nutrition in Coorg Mandarin
- e) Technology of Cultivation of Reishi Mushroom
- f) Pesticide Residues in Manago
- g) Cauliflower Cultivation
- h) Cultivation of Ridge gourd
- i) Technology for cultivation of Shitake Mushroom
- j) Protected Cultivation of Gerbers
- k) Production technology for jasmine
- l) Production technology for tropical Orchids
- m) Protected cultivation of rose
- n) Cultivation of Tuberose Hybrids
- o) Marigold Cultivation
- p) Carnation Cultivation
- q) Post Harvest production of tomato (Kannada)
- r) Rising vegetables seedling in Pro-trays (Hindi, Kannada, Tamil , Telugu & Malayalam)
- s) Hand Pollination Method to improve the Set, size and shape of Arka Sahan Custard Apple Fruits (Hindi Kannada)
- t) Milky Mushroom

| | |
|-------------------------|---|
| ANNEXURE – XXIV | i) Newsletters ii) Annual Reports |
| ANNEXURE – XXV | Commercialization of Technology in Hindi, Annual Report in Hindi |
| ANNEXURE – XXVI | September 2011 |
| ANNEXURE – XXVII | Disclosable Information |

ANNEXURE-XXVIII

Grievance redressal mechanism



ICAR – INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU – 560 089

F.No. 4-273/07/Estt-1/

32876 - 87

Dated: 14th March, 2017

OFFICE ORDER

The Competent Authority of this Institute is pleased to reconstitute the Grievance Committee at IIHR, Bengaluru as per the following composition:

- 1) Dr. M.R. Dinesh
Director - Chairman
- 2) Dr. K.S. Shivashankara
Head, Div. of Plant Phy. & Biochem. - Member
- 3) Chief Administrative Officer - Member
- 4) AF & AO - Member
- 5) Representatives of employees :
 - a) Scientific Category:
Dr. T.H. Singh, Principal Scientist
Div. of Vegetable Crops - Member
 - b) Technical Category:
Shri P. Paramashivaiah, Technical Assistant
Div. of Post Harvest Technology - Member
 - c) Administrative Category:
Shri T.C. Jagadeesh, LDC
Pension Section - Member
 - d) Skilled Support Staff:
Shri H. Hanumantharayappa, SSS
Div. of Biotechnology - Member
- 6) Shri Malay Bist
Administrative Officer (Estt.) - Member Secretary

The tenure of the above Grievance Committee is for a period of **Two years** w.e.f. from the date of issue of this office order.

Distribution:

- 1) All the members concerned.
- 2) All the Heads of Divisions/Sections/Unit/Stations.
- 3) The Chairman, AKMU – with a request to circulate the mail to all the staff.
- 4) The PA to Director
- 5) The PA to CAO
- 6) Notice Board (Admn. Bldg. / Main Bldg.)

CHIEF ADMINISTRATIVE OFFICER

ANNEXURE - XXIX

Receipt & Disposal of RTI applications & appeals

Number of RTI Questions

| Year | 2005 | 2014 | 2015 | 2016 | 2017 | 2018 |
|-----------------------------|------|------|------|------|------|------|
| No. of RTI Questions | 1 | 1 | 19 | 15 | 15 | 4 |

ANNEXURE XXX

Replies to questions asked in the parliament

Number of Rajya Sabha Questions

| Year | 2015 | 2016 | 2017 | 2018 |
|-------------------------------------|-------------|-------------|-------------|-------------|
| No. of Rajya Sabha Questions | 1 | 33 | 19 | |

ANNEXURE XXXI

Name & details of Current CPIOs & FAAs Earlier CPIO & FAAs from 1.1.2015

भाकृअनुप-भारतीय बागवानी अनुसंधान संस्थान

हेसरघट्टा लेक पोस्ट, बेंगलूरु - 560 089

**I.C.A.R.- INDIAN INSTITUTE OF HORTICULTURAL RESEARCH
HESARAGHATTA LAKE POST, BENGALURU – 560 089.**

फा.सं. 3-82/05-स्थापना
F.No.3-82/12/Estt-

5299

दिनांक :24.07.2018

Dated: 24.07.2018

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OFFICE ORDER

In supersession to this office order of even No. dated : March 2018, the Competent Authority is pleased to designate the following Officers to act as **Central Public Information Officers (CPIO)** for processing the RTI Applications as per the jurisdiction and subject mentioned against their names.

| IIHR, Bengaluru | |
|---|--|
| Shri.G.G.Harakangi, CAO IIHR, Bengaluru | Central Public Informaion Officer (CPIO) for Administrative Issues |
| Dr.C.K.Narayana, Principal Scientist, Incharge PME Cell | Central Public Informaion Officer (CPIO) for Scientific & Resarch Issues. |
| Regional Stations | |
| Dr.G.C.Acharya, Prinicipal Scientist & Incharge Head, CHES, Bhubaneswar | Central Public Informaion Officer (CPIO) for CHES, Bhubaneswar for all issues of CHES, Bhubaneswar |
| Dr.L.K.Bharathi, Principal Scientist & Incharge Head, CHES, Chettalli | Central Public Informaion Officer (CPIO) for CHES, Chettalli for all issue sof CHES, Chettalli |
| Dr.Karunakaran, PrincipaL Scientist & Incharge Head CHES, Hirehalli | Central Public Informaion Officer (CPIO) for CHES, Hirehalli for all issues of CHES, Hirehalli, |

Earlier CPIO & FAAs

b) I.CPIO's

i) Shri. Charles Ekka,
Senior Administrative Officer,
IIHR, Bengaluru

ii) Shri. G.G. Harakangi,
Chief Administrative Officer,
IIHR, Bengaluru

II. FAAs

i) Dr. Ananda Raj,
Director,
IIHR, Bengaluru

ii) Dr. M.R. Dinesh,
Director,
IIHR, Bengaluru

I am here by sending A FRAMEWORK FOR TRANSPARENCY AUDIT Report filled as per available information, this is for your information and perusal